

ADMINISTRATIVE ARRANGEMENTS
IMPLEMENTING THE AGREEMENT
BETWEEN
THE CZECH REPUBLIC
AND
THE REPUBLIC OF CYPRUS
ON SOCIAL SECURITY

In accordance with paragraph 2 of Article 25 of the Agreement between the Czech Republic and the Republic of Cyprus on Social Security of 19 January 1999, hereinafter referred to as the Agreement, the Competent Authorities agreed for implementation of this Agreement the following.

PART I

GENERAL PROVISIONS

Article 1

Notional definitions

The terms in the present Administrative Arrangements that were determined in Article 1 of the Agreement shall be used in the same meaning, which was attributed in the said Article.

Article 2

Competent Institutions and Liaison Authorities

1. Competent Institutions according to Article 1, paragraph 1 of the Agreement are:

in relation to the Czech Republic:

- The Czech Social Security Administration,
- District Authorities (as far as children allowances, birth and death grants are concerned),
- Labour Offices (as far as unemployment benefits are concerned)

and

in relation to the Republic of Cyprus:

- The Department of Social Insurance Services.

2. The Liaison Authorities according to Article 25, paragraph 2, letter (c) of the Agreement are

in the Czech Republic:

- The Czech Social Security Administration

Křížová 25
225 08 Prague 5

- Ministry of Labour and Social Affairs
(as far as competence of the District Authorities and children allowances, birth and death grants are concerned)

Na poříčním právu 1/376
128 01 Prague 2

- Employment Services Administration of the Ministry of Labour and Social Affairs
(as far as competence of the Labour Offices and unemployment benefits are concerned)

Palackého náměstí 4
120 00 Prague 2;

in the Republic of Cyprus:

- The Department of Social Insurance Services

Lord Byron Ave 7
Nicosia.

3. To the Competent Institution and Liaison Authorities are entrusted the duties defined in these arrangements. For the purpose of the Agreement they may directly communicate with one another and with the persons concerned or the persons authorised by them. They shall also assist one another during the implementation of the Agreement.

PART II

IMPLEMENTAION OF THE PROVISIONS FOR THE APPLICABLE LEGISLATION

Article 3

Certification on Applicable legislation

1. In the cases of Articles 7 – 9 of the Agreement the Institution of the Contracting State of which the legislation shall be applied, shall issue on application, certificate indicating that the employed person remains in respect of the employment referred, subject to the legislation of this Contracting State.

2. The certificate referred in paragraph 1 shall be issued

for the purpose of the legislation of the Czech Republic:

from the Czech Social Security Administration;

for the purpose of the legislation of the Republic of Cyprus:

from the Department of Social Insurance Services.

PART III

CHAPTER 1

APPLICATION OF THE SPECIAL PROVISIONS FOR PARTIAL BENEFITS

Article 4

Counting Periods of Insurance

For the implementation of Articles 11, 16, 22 and 23 of the Agreement by the Competent Institution of the Contracting State, a certificate is issued by the relevant institution mentioned in Article 2, paragraph 1 of the present Arrangements, for the periods of insurance completed under the legislation of the other Contracting State, either on the request of the person concerned or the Competent Institution.

CHAPTER 2

OLD AGE – INVALIDITY AND SURVIVORS PENSION

Article 5

Claims for Pensions

1. For the purposes of Article 15 of the Agreement where a person who resides in the territory of one Contracting State claims pension solely under the

provisions of the legislation of the other Contracting State he shall submit the application together with the relevant certificates to the Institution of the State of residence. The said Institution shall send without delay the application with relevant certificates to the Competent Institution of the other Contracting State.

2. Where the person who has completed insurance periods under the provisions of the legislation of both Contracting States, claims a pension, the claim shall be submitted to the Competent Institution of the place of residence.

3. Any medical examinations required shall be carried out by the Institution of the place of residence designated under Article 2, paragraph 1.

Article 6

Adjudication of Claim

1. The Competent Institution of both Contracting States shall use a liaison form in which they record the date of claim, the identification particulars as well as the insurance periods completed under their respective legislation.

2. The Competent Institution shall provide any particular or information, which is necessary for the determination of the right to pension according to their respective legislation as well as the medical advices.

3. The Competent Institutions shall communicate to each other the pension decisions taken by them and shall also send the decisions to the person concerned.

Article 7

Payments

The Competent Institutions shall pay pensions directly to the beneficiaries.

CHAPTER 3

SICKNESS, MATERNITY, OCCUPATIONAL INJURIES AND DISEASES BENEFITS AND DEATH GRANTS

Article 8

The provisions of Articles 5, 6 and 7 shall also apply mutatis mutandis to the benefits for sickness, maternity, occupational injuries and diseases as well as for the death grants.

CHAPTER 4

UNEMPLOYMENT BENEFIT

Article 9

For the purpose of determining the duration of benefit, according to the provision of paragraph 2 of Article 23 of the Agreement by the Competent Institution of one of the Contracting States, a certificate shall be issued for the number of the days paid to the person concerned under the legislation of the other Contracting State, in the last twelve months, on request either by the person concerned or by the Competent Institution.

PART IV

PROVISIONS WHICH ARE IMPLEMENTED FOR ALL BENEFITS

Article 10

Reimbursement

Costs for administrative expenses and for the medical examinations are not reimbursed.

Article 11

Appeals and Related Documents

A Competent Institution which receives appeals and related documents required under the legislation of the other Contracting State shall:

- a) stamp one each document the date of receipt,

- b) record the receipt of each document in its service and
- c) send the document as soon as possible to the services of the other Contracting State Competent Institution.

PART V

FINAL PROVISIONS

Article 12

Formal Documents

Where certificates, reports and formal documents are provided for implementation of the Agreement and the present Arrangements, the relevant forms obligatory applied shall be prepared by the Competent Institutions.

Article 13

Statistical Information

The Competent Institutions shall exchange statistics on request regarding the payment which each has made under the Agreement. These statistics shall include data on the number of beneficiaries and the cash value of benefits right by type of benefit.

Article 14

Date of Commencement

The Arrangements will take effect on the same day as the Agreement and shall operate for the duration of the Agreement.

Done in Nicosia on 15th of May 2000 and in Prague on 25th of June 2000 in duplicate in the Czech, Greek and English languages, all texts being equally authoritative. In case of any difference in interpretation, the text in the English language shall prevail.

Ms. Doubravka Miškovská
For the Ministry of Labour
and Social Affairs
of the Czech Republic

Mr. Antonis Petatis
For the Ministry of Labour
and Social Insurance
of the Republic of Cyprus