

ADMINISTRATIVE ARRANGEMENT

FOR THE IMPLEMENTATION

OF THE AGREEMENT ON SOCIAL SECURITY

BETWEEN

THE CZECH REPUBLIC AND CANADA

PURSUANT to Article 18 of the Agreement on Social Security between the Czech Republic and Canada, signed at Prague on 24th May 2001, the competent authorities:

for the Czech Republic,

the Ministry of Labour and Social Affairs,

for Canada,

the Minister of Human Resources Development

and

the Minister of National Revenue,

HAVE AGREED ON THE FOLLOWING PROVISIONS:

PART I
GENERAL PROVISIONS

Article 1
Definitions

1. For the purposes of this Administrative Arrangement, “Agreement” means the Agreement on Social Security between the Czech Republic and Canada, signed at Prague on 24th May 2001.
2. Any other term will have the meaning given to it in the Agreement.

Article 2
Liaison Agencies

Pursuant to Article 18 of the Agreement, the following are designated as liaison agencies:

for the Czech Republic:

Czech Social Security Administration
Křížová 25
225 08 Prague 5;

for Canada:

- (a) In regard to all matters except the application of Articles 6 through 9 of the Agreement and Part II of this Administrative Arrangement,

International Operations Division
Income Security Programs Branch
Department of Human Resources Development
Ottawa, Ontario
K1A 0L4;

- (b) In regard to the application of Articles 6 through 9 of the Agreement and Part II of this Administrative Arrangement,

Revenue Collections Division
Canada Customs and Revenue Agency
Ottawa, Ontario
K1A 0L8.

PART II
PROVISIONS CONCERNING THE APPLICABLE LEGISLATION

Article 3
Detached Workers and Other Situations

1. In cases involving detachments, elections or exceptions, as provided for in Article 7, Article 8(3) and Article 9, respectively, of the Agreement, the liaison agency of the Party whose legislation applies will, on request, issue a certificate of fixed duration certifying, in respect of the work in question, that the employed person and that person's employer are subject to that legislation. The employed person in question as well as that person's employer and the liaison agency of the other Party will be entitled to receive a copy of the certificate.
2.
 - (a) The consent referred to in Article 7 of the Agreement must be requested before the end of the current term of coverage.
 - (b) The election referred to in Article 8(3) of the Agreement must be made by giving notice thereof within six months after the duties are undertaken or, if the employed person is already performing the duties at the date of the entry into force of the Agreement, within six months after that date.
 - (c) Such requests and notices must be directed to the liaison agency of the Party whose legislation will apply.
3. In the case of government employment described in Article 8(3) of the Agreement, the employer in question will respect all the requirements prescribed for all other employers by the applicable legislation.

PART III
PROVISIONS CONCERNING BENEFITS

Article 4
Processing a Claim

1. If the competent institution of a Party receives a claim for a benefit under the legislation of the other Party, it will, without delay, send the claim, through its liaison agency, to the liaison agency of the other Party, indicating the date on which the claim has been received. Along with the claim, it will also

transmit any available documentation which may be necessary for the competent institution of the other Party to establish the claimant's eligibility for the benefit.

2. The personal information regarding an individual contained in the claim will be certified by the competent institution of the Czech Republic or the liaison agency of Canada, as the case may require, which will confirm that the information is corroborated by documentary evidence; the transmission of the form so certified will exempt them from sending the corroboratory documents. They will agree on the type of information to which this paragraph applies.
3. In addition to the claim and documentation referred to in paragraph 1, the competent institution of the first Party will send, through its liaison agency, to the liaison agency of the other Party, a form which will indicate, in particular, the creditable periods under the legislation of the first Party.
4. The competent institution of the other Party will subsequently determine the claimant's eligibility and, through its liaison agency, notify the liaison agency of the first Party of its decision.

Article 5

Medical Examinations

1. The competent institution of a Party will provide, upon request, to the competent institution of the other Party such medical information and documentation as are available concerning the disability of a claimant or beneficiary. The request for the information and documentation, and their transmittal, will be made through the liaison agencies of the Parties.
2. If the competent institution of a Party requires that a claimant or a beneficiary who resides in the territory of the other Party undergo a medical examination, the competent institution of the Czech Republic or the liaison agency of Canada, as the case may require, at the request of the liaison agency of the first Party, will make arrangements for carrying out this examination according to its rules and at the expense of the institution or agency which requires the medical examination.
3. On receipt of a detailed statement of the costs incurred, the amounts due as a result of applying the provisions of paragraph 2 will, without delay, be reimbursed through the liaison agencies of the Parties.

Article 6
Exchange of Statistics

The competent institutions of the Parties will exchange statistics on an annual basis regarding the payments which each has made under the Agreement. These statistics will include data on the number of beneficiaries and the total amount of benefits paid, by type of benefit.

PART IV
MISCELLANEOUS PROVISIONS

Article 7
Forms and Detailed Procedures

1. Subject to this Administrative Arrangement, the competent institution of the Czech Republic and the liaison agencies of Canada will agree on the forms and detailed procedures necessary to implement the Agreement.
2. The competent institution or liaison agency of a Party may refuse to accept a claim for a benefit under the legislation of the other Party if that claim is not submitted on the agreed form.

Article 8
Entry into Effect

This Administrative Arrangement will take effect on the date of entry into force of the Agreement and will have the same period of duration.

DONE at Prague, this 24th day of January 2002, in two original copies each in the Czech, English and French languages, all texts being equally valid.

**FOR THE COMPETENT
AUTHORITY
OF THE CZECH REPUBLIC**

Mr. Miroslav Fuchs

**FOR THE COMPETENT
AUTHORITIES
OF CANADA**

Ms Margaret Huber