



GENERAL INFORMATION FOR DELEGATES

**High Level Presidency Conference
on Child Support in the Context
of the Child Guarantee,
7th – 8th of July 2022, Prague**



**PRAGUE
CONGRESS
CENTRE**

Venue

High Level Presidency Conference on Child Support in the Context of the Child Guarantee will take place on 7th – 8th of July 2022 in Prague at the [Prague Congress Centre](#). The conference centre is situated right at the metro station “Vyšehrad” (metro line C – red) near the city centre.

Meeting rooms dedicated to this Conference are the Panorama hall (in Czech language simply Panorama) for 1st and 2nd day of the meeting and South Hall 1+2 (Jižní sál 1+2) only for 2nd day of the meeting.

Accreditation

All participants in this event are kindly requested to complete their registration online. The designated Delegation Accreditation Officers (DAO) will receive an email inviting them to register their delegation in the accreditation system of the Czech EU Presidency.

To facilitate registration, we kindly request your organisation to appoint one contact person to register the entire delegation. Further instructions can be found on the login page. After completing registration, a confirmation will be sent to the contact person.

For security reasons, delegates will only be admitted into the conference centre upon presentation of a valid admission badge or pin, which are distributed at both mornings of the meeting at the Prague Congress Centre. Badges are non-transferable and delegates are requested to keep the badges visible. Please immediately report the loss of a badge to the conference organiser.

The online accreditation is open from **1st of June until 27th of June**.

Questions regarding accreditation should be directed to ecg-czpres@mpsv.cz.

All personal information provided during the accreditation will be processed only in accordance with General Data Protection Regulation (GDPR) obligations mentioned in the CZ PRES GDPR memorandum, which can be found on presidency website and accreditation system itself.

Delegation Format

The format of the delegations is:

a) Panellists

- for the Member State's panellists, Commissioners and Members of the European Parliament – Head of Delegation (HoD) + 2 delegates,
- for the NGO's panellists, social partners, mayors and other representatives of the European Union - HoD + 1 delegate.

b) Non-panellists

- for the Member states, NGO's and other organisations – HoD + 1 delegate.

Institutions, panellists, and non-panellists not listed above are invited individually.

National Security Officer(s) / Firearms Request

Please note, that every Security Officer must be registered in the accreditation system and wear their badge at all circumstances.

Security Officer who is planning to arrive armed must follow the standard procedure notifying embassy of their country and get permission to entry with weapon as follows.

Travelling and Transport

Arrival and Departure

The Presidency covers cost of plane tickets to all panellists from foreign NGO's and foreign social partners representatives. Flight tickets will be provided by Asiana company, a travel agency the Presidency is cooperating with. These panellists will receive a link to their booking system.

The Member States Ministers, Commissioners and Members of the European Parliament will be transported from the Airport/Main Railway Station to a hotel by Presidency. These delegations are kindly asked to provide the arrival and departure **details of their flights/trains to the accreditation system**. Please note that if this information is not provided to the Czech Presidency, we will not be able to arrange adequate transportation.

All other delegates travelling separately are kindly asked to organise their own transport.

a) Bus

The connection between Prague City Centre and Václav Havel Airport Prague is provided by public transport bus lines which operate at regular few-minute intervals.

To ensure the quickest arrival to the airport, we recommend the passengers to take the bus 119 (Nádraží Veleslavín – Terminal 1/Terminal 2) connecting to Metro Line A - green, or the bus 100 (Zličín – Terminal 1/Terminal 2) connecting to Metro Line B - yellow.

Václav Havel Airport Prague is also directly connected to Prague Main Railway Station (Praha Hlavní nádraží), from where a direct transfer to train services running to destinations within the Czech Republic and abroad is possible. This connection is provided by Airport Express buses (AE). Please note that the public transport tickets provided by the Presidency do not apply for the AE line.

b) Taxi

There are taxi stops directly at the airport. Average fare per one kilometre is 36 CZK (1.45 EUR), standard entry fee is 60 CZK (2.40 EUR).

c) Train

International trains (EC, IC) arrive at two railway stations in Prague: Praha – Hlavní nádraží (The Main Railway Station) and Praha – Holešovice (Holesovice Railway Station).

Both trains are situated in the centre of Prague, near a metro station (red line C).

Public Transport

Prague has an extensive public transport network that is rated as one of the best and most reliable in Europe. Thanks to public transport, you can reach even the most remote corners of the metropolis quickly and easily. The metro, trams, and buses run from approximately 5:00 a.m. until just after midnight. Night service (from about 0:30 to 4:30) replaces daily metro, tram, and bus lines.

Short term ticket (30 minutes): 30 CZK / short term ticket (90 minutes): 40 CZK/ 24 hour ticket: 120 CZK / 72 hour ticket: 330 CZK

Delegates will be provided with public transportation tickets. Those last for 24 h and delegates choose the start of the validation. The tickets will be hand out in the accommodation.

Please note that all tickets must be validated (stamped) upon entering a metro station or the tram or bus (in a designated yellow stamping boxes).

Transfers during the Conference

Transportation in connection with the official programme is provided by the Presidency. This means a transfer by bus from the Panorama Hotel to the venue and back and transport to the accompanying program and back.

On 8th of July, the Presidency will arrange shuttle for all delegates to the airport at specified times, which will be announced at the conference venue.

Accommodation

Participants will be lodged at the [Panorama Hotel Prague](#). Presidency will cover the cost of the accommodation for all foreign panellists, all Member states representatives and foreign NGO's and social partners representatives.

The accommodation price includes breakfast as well as VAT and city tax. Link with the preferential price for hotels for self-payers is to be found in the accreditation system.

If you have any queries regarding the accommodation and/or hotel reservation, please contact ecg-czpres@mpsv.cz.

Conference Services at the Prague Congress Centre:

Bilateral meetings

Bilateral meetings are expected to take place in the South Boardroom 1 (Jižní salonek 1).

Information Desk / IT Helpdesk / Meeting Point

Information Desk will be set up in the lobby of Prague Congress Centre. In case of losing your badge the day of the meeting, please contact the Desk.

Please direct any questions regarding the meeting as well as requests for technical support to the information desk team.

Facilities and Services

Free Wi-Fi, computers, photocopying and scanning facilities will be available.

Medical Care

Medical assistance will be available at the conference centre.

Public health measures and medical assistance

To ensure the safe conduct of the Conference under the Czech Presidency, the rules minimizing covid-19 spread disease will be set in a way to reduce the risks potentially jeopardizing the event. Regular monitoring and evaluation of the epidemiological situation will be provided. The masks are currently not mandatory in public spaces, transportation, etc.

All delegates should **observe basic hygiene measures** during the Conference (hand hygiene, respiratory hygiene). In accordance with current Czech anti-epidemiological regulations (to be found at COVID-19 website: <https://covid.gov.cz/en/>)

In case of worsening of the epidemiological situation, changes in preventive measures will be notified in advance.

Emergency number: 112

Liaison Officers

Liaison officers are secured for the Ministers, Commissioners and Members of the European Parliament.

Languages

Interpretation from and into English, French, German, Czech (4/4) will be provided at the Conference.

Gala Dinner

All participants are kindly invited to a Gala dinner at 6pm on the 7th of July 2022 at the [Oblaca restaurant](#) (The Zizkov Tower, address Mahlerovy sady 1, Prague 3).

Dietary restrictions/requirements should be indicated via the online accreditation system.

Other information

Accessibility

The Prague Congress Centre and the Panorama Hotel Prague are fully accessible to persons with disabilities and assistance will be provided if needed.

Czech EU Presidency Website

The website of the Czech Presidency of the Council of the European Union 2022 ([EU2022](#)) contains information on all topics related to the Presidency available in Czech, English and French. You can find a lot of useful information on:

- Institutional, political and cultural events held during the Czech Presidency;
- The latest news, press release;
- The priorities of the Czech Presidency;
- The trio programme;
- The cultural programme;
- Calendar of the events;
- Relevant contacts and links.

Information on Prague

Information on Prague and its offers is available at [Prague.eu](https://prague.eu).

Currency

The currency of the Czech Republic is the Czech crown (koruna) (Kč / CZK). Banknotes have a nominal value of CZK 100, 200, 500, 1,000, 2,000 and 5,000. Coins have values of 1, 2, 5, 10, 20 and 50 CZK.

There is a wide network of exchange offices in Prague - both in the city centre and at the airport and the main bus and railway stations. It is recommended to change money at the bank.

Credit and debit cards are accepted in most places.

Tap Water

Tap water in Czech Republic is safe to drink. There is no need to worry about the effects of drinking tap water on your health. Usually, you will see drinking fountains in the streets and parks. In case these sources aren't safe to drink such, a notice will be displayed by the city.

Local Time

Czech Republic uses Central European Time (CET), which is UTC plus 1 hour (summer time – between March and October – is UTC plus 2 hours).

Electricity

In the Czech Republic, a voltage of 230 V at a frequency of 50 Hz is used; E-type electrical sockets (French sockets) with an earth pin are standard.

Smoking

There are laws restricting public smoking in the Czech Republic. It is forbidden to smoke in public areas such as public transport stops, train stations, airports, means of transport, cultural and medical facilities, playgrounds, sports grounds, etc. The smoking ban also applies to the indoor areas of all dining establishments.

Dialling Codes in the Czech Republic

Czech Republic: +420

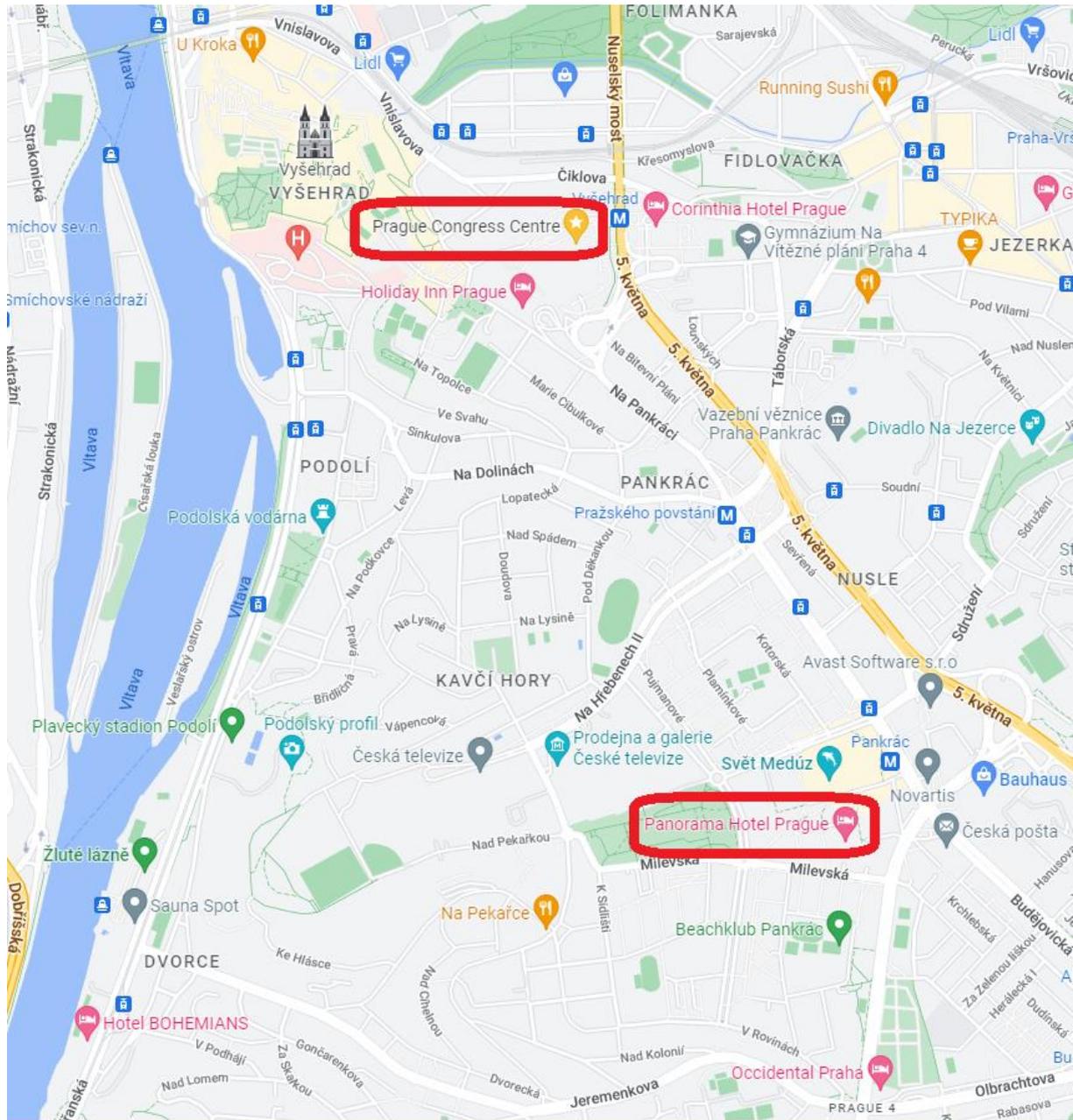
Contact information

Contact Persons

For all queries concerning this meeting, please contact ecg-czpres@mpsv.cz.

We look forward to seeing you in Prague!

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