



EU2022.CZ



MINISTRY OF LABOUR
AND SOCIAL AFFAIRS



NATIONAL
MUSEUM

GENERAL INFORMATION FOR DELEGATES

**Presidency Conference on Integration
of People with Disabilities into the
Labour Market,
20 – 21 September 2022, Prague**



VIENNA HOUSE DIPLOMAT PRAGUE

Venue

[Presidency Conference on Integration of People with Disabilities into the Labour Market](#) will take place on the 20 – 21 September 2022 at the [Vienna House Diplomat Prague](#) (Evropská 370/15, 160 41 Prague 6). The place of the venue is situated right at the metro station *Dejvická* (Metro Line A – green) and *Dejvická* tram station.

The conference meeting room is called PRAHA.

Accreditation

All participants in this event are kindly requested to complete their registration online. To facilitate registration, we kindly request your organisation to appoint one person to register the entire delegation – a Delegation Accreditation Officer (DAO). The DAO will receive an email inviting them to register their delegation or themselves in the accreditation system of the Czech EU Presidency. Each delegate can have his/her profile added by the “add person” option. Further instructions can be found on the login page. The DAO will receive a confirmation upon completing the registration.

For security reasons, delegates will only be admitted into the conference venue upon presentation of a valid admission badge, which will be issued on both days of the meeting at the Vienna House Diplomat Prague. Badges are non-transferable and delegates are requested to keep the badges visible. Please immediately report the loss of a badge to the conference organiser.

The online accreditation is open **until 5 September 2022**. All delegates are kindly asked to meet the accreditation deadline. After the deadline it will not be possible to register.

All personal information provided during the accreditation will be processed only in accordance with the General Data Protection Regulation (GDPR) and rules set in the [CZ PRES GDPR memorandum](#), which can be found on the Presidency website and accreditation system itself.

Questions regarding accreditation should be directed to pwd-czpres@mpsv.cz.

Participant Format

a) Member States:

We wish to welcome representatives from the government/ministries who represent social, employment, health and education sector, including social attachés as well as SPC and EMCO members. The size of each delegation should be 4 participants per Member State.

b) EU Institutions:

Representatives of European institutions are welcomed as follows:

- European Commission (e.g. DG EMPL) - 4 participants per DG,
- European Parliament: Chair/Vice-chair of Committees – 2 participants per Committee.

c) NGO Representatives, Social Partners and Other Stakeholder Groups:

Representatives of NGO’s, social partners and other delegates are invited individually.



National Security Officer(s) / Firearms Request

Please note that every Security Officer must be registered in the accreditation system and wear their badge in all circumstances.

Security Officers who plan to arrive and participate armed must follow the standard procedure notifying the embassy of their country and get a permission to entry with a weapon.

Travelling and Transport

Arrival and Departure

The Presidency could cover the cost of plane tickets to panellists from foreign NGO's and foreign social partners representatives upon request. Flight tickets will be provided by Asiana travel agency. These panellists will receive a link to their booking system.

The Member States Ministers, EU Commissioners and Members of the European Parliament will be transported from the Airport/Main Railway Station to the hotel by the Presidency. The delegations are kindly asked to provide the arrival and departure **details of their flights/trains to the accreditation system**. Please note that if this information is not provided to the Czech Presidency, we will not be able to arrange adequate transportation.

All other delegates travelling individually are kindly asked to make their own travel arrangements.

a) Bus from the Airport

The connection between Vienna House Diplomat Prague and Václav Havel Airport Prague is provided by public transport bus lines, which operate at regular few-minute intervals.

To ensure the quickest arrival to and from the airport, we recommend the passengers to take the bus no. 119 to *Nádraží Veveřlavín* and to change to Metro Line A – green. The venue (Vienna House Diplomat Prague) is located directly at *Dejvická* metro station.

General information about public transportation from the Václav Havel Airport Prague is [here](#).

b) Taxi from the Airport

There are taxi stops directly at the airport in front of each Terminal (flights from Schengen Area countries land at Terminal 2). Average fare per kilometre is CZK 36 (1.45 EUR), standard entry fee is CZK 60 (2.40 EUR).

c) Public transport from the Train Station

International trains (EC, IC) arrive at two railway stations in Prague: *Praha – Hlavní nádraží* (The Main Railway Station) and *Praha – Holešovice* (Holesovice Railway Station). Both are situated at the Metro line C - red. To reach the Vienna House Diplomat Prague, please take the red Metro Line C to *Muzeum* metro station and transfer to the green Metro Line A to *Dejvická* station (direction *Nemocnice Motol*).

From *Hlavní nádraží* (The Main Railway Station) it is also possible to take a direct tram no. 26 towards *Divoká Šárka* and get off at *Dejvická* station. The tram station *Hlavní nádraží* is in Bolzanova street, and the journey takes approx. 20 min.

Public Transport

By the Prague public transport, you can reach even the most remote corners of the metropolis quickly and easily. The metro, trams, and buses run from approximately 5:00 a.m. until just after midnight. Night service (from about 0:30 to 4:30) replaces daily metro, tram, and bus lines.

Fares: Short term ticket (30 minutes): CZK 30 / short term ticket (90 minutes): CZK 40 / 24-hour ticket: CZK 120 / 72-hour ticket: CZK 330.

Please note that all tickets must be validated (stamped) upon entering a metro station or the tram or bus (in designated yellow stamping boxes).

Accommodation

Presidency provides and pays for accommodation in the venue only for foreign panelists. It is recommended by the CZ PRES to stay at the venue place the [Vienna House Diplomat Prague](#). Participants are kindly asked to make the hotel reservation via the link in the accreditation system.

The Presidency recommends booking the **hotel as soon as possible as the capacity is limited**.

Delegates might be asked by the hotel to provide a credit card guarantee upon the check-in. No amount will be charged.

The accommodation price includes breakfast as well as VAT and city tax. Link for other recommended hotels is to be found in the accreditation system.

If you have any queries regarding the accommodation and/or hotel reservation, please contact pwd-czpres@mpsv.cz.

Conference Services at the Venue

Bilateral meetings

Bilateral meetings are expected to take place in a lounge ROMA. We kindly ask to contact the Presidency in advance at pwd-czpres@mpsv.cz to reserve the room for bilateral meetings. A separate lounge called MADRID is designated for the purposes of the European Commission.

Information Desk / IT Helpdesk / Meeting Point

Information Desk will be set up in the lobby of the Vienna House Diplomat Prague. In case of losing your badge, please contact the Desk.

Please direct any questions regarding the meeting as well as requests for technical support to the information desk team.

Facilities and Services

Free Wi-Fi, access to computers, photocopying and scanning facilities will be available in the venue premises.

Public Health Measures and Medical Assistance

There are no special emergency measures for travel to the Czech Republic regarding Covid 19. Face masks are currently not mandatory in public spaces, transportation, etc.

All delegates should **observe basic hygiene measures** during the conference (hand hygiene, respiratory hygiene) in accordance with current Czech anti-epidemiological regulations (to be found at [COVID-19 website](#)). In case of worsening of the epidemiological situation, changes in preventive measures will be notified in advance.

Emergency number: 112

Liaison Officers

Liaison officers will be assigned to the Ministers, EU Commissioners, Members of the European Parliament.

Interpretation

Interpretation from and into English, French, German and Czech (4/4) will be provided at the Conference.

The Presidency will provide transcription (live captioning) to English and Czech as well as interpretation to the Czech sign language.

Cultural Event

All participants are kindly invited to an informal dinner at 6 pm on the 20 September 2022 at Historical Building of the [National Museum](#). The Neo-Renaissance Building is located on the upper part of the Wenceslas Square in Prague New Town. Famous movies such as *Casino Royale*, *Mission Impossible* or *From Hell* were all filmed in [this location](#).

The National Museum is the largest museum in the Czech Republic. As the central state museum with collecting, scientific, educational and methodological functions it seeks to enhance the sense of national identity and awareness of being part of the whole framework of European and world community and culture. The National Museum has more than thirteen million objects in its collections.

National Museum



Interior of the Historical Building



Source: Denik.cz and National Museum

The evening will be accompanied by the famous Czech music band [The Tap Tap](#). The band consists of the students and graduates from the *Jedlička's Institute for Disabled*, a special educational establishment for children and young people primarily with a physical disability. The band has 16 years of experience and has rightfully found its way into the Czech show business and represented the Czech Republic abroad many times.

Transportation to the dinner venue will be organised by chartered buses. Please note that the bus will be provided mainly from the Vienna House Diplomat Prague. Delegates who will be accommodated in another recommended hotel will be picked up in front of that hotel. However, in that case, please indicate your hotel in the accreditation system or by email.

Special Requirements

Please note, that any dietary, accessibility, or other requirements should be indicated via the online accreditation system or via the official email address.

Other information

Accessibility

The Vienna House Diplomat Prague as well as the National Museum are fully accessible to persons with disabilities and assistance will be provided if needed. At the same time, upon request, transportation may be provided by Wheelchair Accessible Vehicles. Please indicate such a request in the accreditation system or inform us at pwd-czpres@mpsv.cz.

Conference Website

Further information on the *Presidency Conference on Integration of People with Disabilities into the Labour Market* will be available on the [Ministry of Labour and Social Affairs webpage](#). The information including the conference draft programme will be continuously updated.

Czech EU Presidency Website

The website of the [Czech Presidency of the Council of the European Union 2022](#) contains information on all topics related to the Presidency available in Czech, English and French. You can find a lot of useful information on:

- Institutional, political, and cultural events held during the Czech Presidency,
- The latest news, press releases,
- The priorities of the Czech Presidency,
- The trio programme,
- The cultural programme,
- Calendar of the events,
- Relevant contacts and links.

Information on Prague

Information on Prague and its offers is available at Prague.eu.

Currency

The currency of the Czech Republic is the Czech Crown (koruna) (Kč / CZK). Banknotes have a nominal value of CZK 100, 200, 500, 1,000, 2,000 and 5,000. Coins have values of CZK 1, 2, 5, 10, 20 and 50.

There is a wide network of exchange offices in Prague - both in the city centre and at the airport and the main bus and railway stations. It is recommended to exchange money at a bank. The exchange rate is usually between CZK 24-25 for EUR 1.

Credit and debit cards are accepted in most places.

Tap Water

Tap water in the Czech Republic is safe to drink. Usually, you will see drinking fountains in the streets and parks. In case these sources aren't safe to drink such, a notice will be displayed by the city.

Local Time

Czech Republic uses Central European Time (CET), which is UTC plus 1 hour (summertime – between March and October – is UTC plus 2 hours).

Electricity

In the Czech Republic, a voltage of 230 V at a frequency of 50 Hz is used; E-type electrical sockets (French sockets) with an earth pin are standard.

Smoking

There are laws restricting public smoking in the Czech Republic. It is forbidden to smoke in public areas such as public transport stops, train stations, airports, means of transport, cultural and medical facilities, playgrounds, sport grounds, etc. The smoking ban also applies to indoor areas of all dining establishments.

Dialling Codes in the Czech Republic

Czech Republic: +420

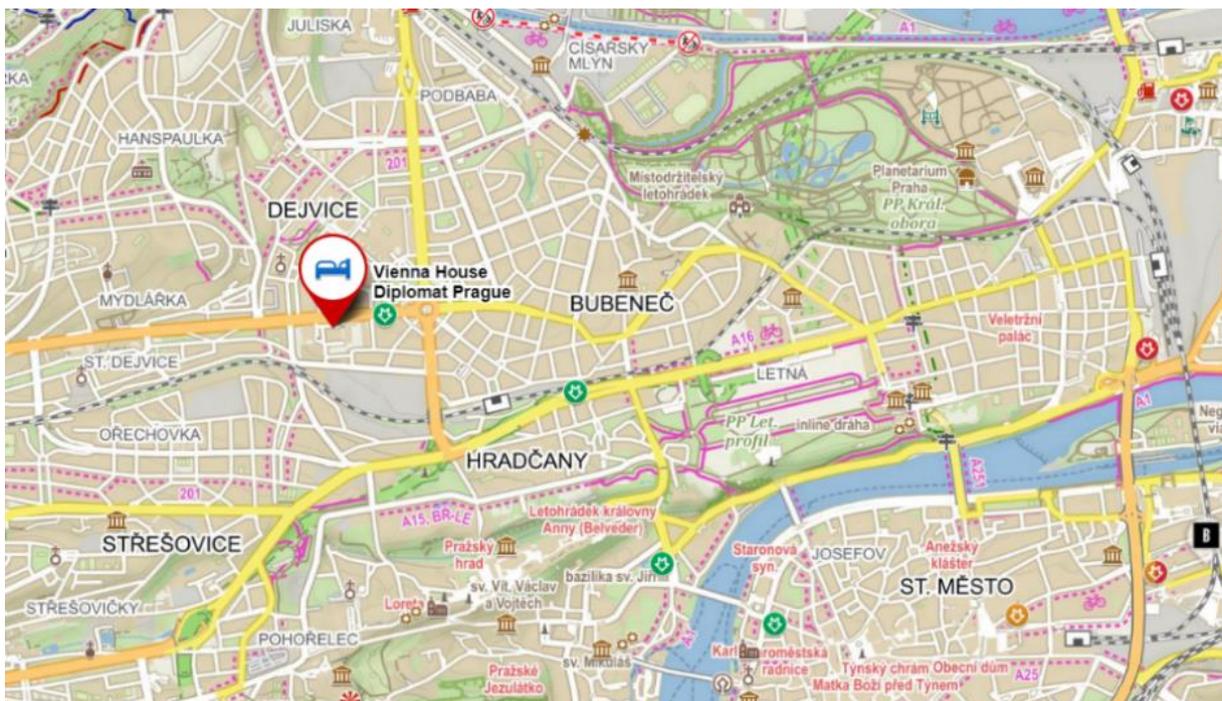
Contact information

Contact Persons

For all queries concerning this meeting, please contact pwd-czpres@mpsv.cz.

We look forward to seeing you in Prague!

Location of Vienna House Diplomat Prague



Zdroj: Mapy.cz

20 – 21 September 2022, Prague

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HOUSE
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PRAGUE**